

## **NDIS Consent Form**

ReadyTechGo collects personal information about you that helps us to provide services to you and allows us to contact you. This information is stored securely on our password protected computer systems and/or in paper form in a locked filing cabinet. Only people who specific work to provide you your service have access to this information.

This information includes contact information, your service agreement, lesson notes and feedback or complaints.

ReadyTechGo needs to undertake regular audits to ensure that the service that we are providing is compliant with the NDIS Guidelines. One of the ways this is done is by talking with our participants and/or reviewing their lesson notes.

We can only allow the NDIS auditor to contact you with your consent. We would really appreciate your participation to ensure that we are providing an excellent service to all of our participants.

If you are willing to allow an NDIS auditor to contact you or review your lesson notes, please complete the questions below.

If you would prefer not to be contacted or allow an NDIS auditor to review your records with ReadyTechGo, you are also able to acknowledge this. Answering either way will not affect your plan or service agreement.

Participants Name or Plan Nominee
Participants Signature or Plan Nominee
Date
I consent to an NDIS auditor contacting me to discuss the service I am receiving from ReadyTechGo.
□ Yes □ No
I consent to an NDIS auditor reviewing my lesson notes to audit the service that ReadyTechGo is providing their participants.
□ Yes □ No
You are welcome to change your response at any time by contacting us via email or phone.

We will provide another form for you to sign to replace this one.